

GENERAL INSTRUCTIONS

- ✚ First, please look around our website and review our Park Rules and Lease documents. Next, please contact the park Manager to inquire about availability in the park in regards to your needs and desires for a space. If you find we have what will fit your needs, the next step will be a credit and background check.
- ✚ In order to be considered for acceptance into Lake Hill Park, you must have a credit and background check. The credit and background report requires a fee of \$40, paid only in the form of a money order. Each adult (18 & over) is required to complete and pay for a separate Lot Rental Application, which will be used at our discretion for lease agreement qualification, collections, and/or other legitimate purposes. The Lot Rental Application is found here on this website. The application must be completely filled out and the information must be correct.
- ✚ Each Lot Rental Application, along with a \$40 money order made out to Thayer, Inc., must be forwarded to us by regular-type mail delivery or may be presented in person at our Monon office.
- ✚ Also required is a recent photo of your travel trailer/boat/mobile home. After you have presented your Lot Rental Application and \$40, please upload your pictures to the following email address stating your name and the lot number you are interested in within the email text. (noreplylhp@yahoo.com) – note: we do not monitor or reply from this email address so you must inform us when you have sent mail to this email address)
- ✚ Once we receive your Lot Rental Application and \$40, we will run your credit/background check as soon as possible. Your report will be given to management for review.
- ✚ Upon management review, we will notify you of your acceptance or decline. Once accepted, please find the proper lease on this website, print it out, complete the lease, and add the signatures. Mail the lease and your required payment plus deposits, or present the same in person at our Monon office.
- ✚ Once accepted, you are also required to send in with your completed lease/payment, a fully completed Mobile Home - Travel Trailer - Boat Information Sheet that applies to your type of lease(s). These documents can be found on this website. A copy of your title will be required with this document.